OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, January 8, 1963

The Police and Fire Board met in regular session and was called to order by Chairman James Anderton.

ROLL CALL

Present: Commissioners Ames, Johnson, Anderton, Smith, Bos, Shewell, Forsythe—7.

Absent: Commissioner Lanning.

Commissioner Lanning was excused from the meeting.

COMMUNICATIONS

The Board received a letter from Walter Keast, Chairman of the Mediation Board of the International Association of Fire Fighters, Local No. 421, requesting a meeting at the Board's earliest convenience to explain their budget requests for the 1963-1964 City budget. The requests: 1. Paid holidays. 2. Reclassification to the next higher classification. 3. Death benefit of $5,000. 4. Restore lost ranks of assistant chief, training instructor, captains, lieutenants and engineeers.

Chairman Anderton set the meeting date at 10:00 A.M. January 25, 1963 at the Board Room, Central Fire Station, and requested the Secretary to send each Board member a copy of the letter and to remind the members by telephone January 24th.

The Board received a request from Robert C. June, M.D., City Physician that the Board ruling "That the injured member be examined by the City Physician immediately" in case of on duty injuries be changed to read: "That the injured member notify the City Physician immediately."

By Commissioner Smith—

That the requested change be made.

Supported by Commissioner Forsythe.

Carried.

The City Council referred requests for amendments to the Policemen's and Firemen's Retirement System received from the System's Committee to the Board for their analysis and advice.

Referred to Commissioner Shewell, the Board's representative on the Committee.

Chief Straiger presented a request from Captain Elwyn J. Groak that suitable recognition be given to Lieut. Mack Seagraves, Det. Robert Tucker, Patrolman Joseph Hibbard and Patrolman Richard Fox for the unceasing work, both on and off duty, they devoted to the investigation of the murder of Mrs. Lucy Norris on November 16, 1961 that eventually led to the indictment, conviction and sentencing to life imprisonment of Willie Lee Lewis.

By Commssioner Smith—

I recommend that the Board present these men with citations for their fine work.

Supported by Commissioner Forsythe.

Carried.

Chief Straiger presented a check for $25.00 from the Michigan National Bank for Police Relief Association.

By Commissioner Bos—

I move we receive the check and turn it over to the Police Relief Association.

Supported by Commissioner Ames.

Carried.

The Board received a request from Captain Clarissa Young for two members of the Youth Division to attend a training institute on Juvenile Court Practice and Procedure at the University of Michigan January 18 and 19. Registration fee is $40.00 and gasoline $10.00.

By Commissioner Bos—

I move we approve Captain young's request.

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Supported by Commissioner Smith.

Carried.

Chief Straiger presented a letter from Patrolman Kenneth Craig requesting permission to attend Naval Reserve training meetings each Wednesday until September 24, 1963. Chief Straiger informed the Board he had made arrangements to allow Patrolman Craig to attend these meetings without interference with department operations.

Received and placed on file.

Chief Straiger recommended that officers Rex Burt and Richard Lauzun be awarded meritorious citations for their alertness to duty and a job well done when they arrested two subjects, Ross Fleck, Jr., and Robert Flintz, for armed robbery at the Town Talk gas station, 4601 North Grand River Avenue at 1:12 A.M. December 7, 1962.

By Commissioner Ames—

I move that we award officers Rex Burt and Richard Lauzun meritorious citations for their fine work on this case.

Supported by Commissioner Bos.

Carried.

Chief Keenoy presented letters of thanks and appreciation from John D. Harting, Manager of the J. C. Penney Company; Herbert Payton, Brigadier of the Salvation Army; Captain M. H. Johnson of the U. S. Marine Corps Reserve and E. B. Breithaupt, General Secretary of the Young Men's Christian Association.

Received and placed on file.

REPORTS OF OFFICERS

Chief Straiger informed the Board that one of his patrolmen had indicated he was resigning to accept another position, and gave a detailed report of the condition of three members of his department on sick leave.

By Commissioner Smith—

I recommend that the disability cases of Arthur Wojtysiak and Jack Waters be referred to the Policemen's and Firemen's Retirement System Board so they may be placed on disability pension.

Supported by Commissioner Ames.

Carried.

Chief Keenoy reported that two members of his department were on sick leave. He also gave a report of two minor automobile accidents involving fire department automobiles, and invited the members of the Board to attend the dedication of No. 10 Fire Station January 16th. He gave a report of a meeting with the Table Top Club, and informed the Board that a clerk had started to work in the Fire Prevention Bureau January 7, 1963.

Chief Straiger and the members of the Board discussed the merits of requesting adequate lighting for parking lots where sufficient lighting is not now available.

RESOLUTIONS

By Commissioner Ames—

I move this Board designates that the fire department handle the bicycle license plates, and that we submit the following transfer of funds in the fire department budget to the City Council for their approval:

$1,000.00 from 1B1 Fire Fighting Salaries to 1A3 Bicycle License Fund.

Supported by Commissioner Bos.

Carried.

By Commissioner Ames—

In view of the evidence presented to this Board regarding the criminal offense January 8, 1963 of officers Keith Siegel and Robert Evans, I recommend they be dismissed from the police department effective this date.

Supported by Commissioner Bos.

Carried.

By Commissioner Johnson—

I move this Board commend the members of the fire department for the fine service they have provided to Steven Woodring of Charlotte, a muscular dystrophy patient, by transporting him to school and back.

Supported by Commissioner Shewell.

Carried.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

B/P

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, February 12, 1963

The Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Coemmissioners Ames, Anderton, Bos, Johnson, Lanning and Shewell —7.

Absent: Commissioner Smith—1.

Commissioner Smith was excused from attending the meeting.

City Controller Gerald Lonergan also attended the meeting.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

Communication received from the City Attorney Jack W. Warren, advising the Board on their legal responsibility pertaining to a statement received from Doctor Howard S. Caukin, Grand Rapids, for medical services given to Herbert Maddern, a duty disability police officer retired.

By Commissioner Bos—

That the statement as submitted be paid by the police department.

Supported by Commissioner Shewell.

Carried.

Communication received from Doctor June, relative to the physical condition of Deputy Chiefs of the Fire Department Robert L. Simmons, and Victor E. Space.

Received and placed on file.

Communication received from Special Agent Bernard Brown, F.B.I. office in Detroit for the assistance given by Detective Sergeant Detering in assisting to bring about the arrest of fugitive Arthur Couthen.

Received and placed on file.

Communication received from Fire Chief Keenoy advising the Board that Captain Joseph Finch had made application for retirement, effective on March 1, 1963.

The Board instructed Chief Keenoy to send a letter to Captain Finch for his many years of service in the department.

Communication received from Chief Stragier and Captain Rainwater requesting permission to send Patrolman Leon Bryde to the Smith & Wesson arms training school at Sprinkfield, Mass., from March 4th to 15th.

By Commissioner Bos—

That Officer Leon Bryde be permitted to attend the school and that his expenses be charged to the education and training fund.

Supported by Commissioner Lanning.

Carried.

Communication from Dr. Murray Vinnik for services given to fireman Jack Schineman in the amount of $115.00 addressed to City Comptroller and referred to the Police and Fire Board for consideration.

By Commissioner Ames—

That the request for payment by the Police and Fire Board be denied, inasmuch as it was not a departmental bill, and was to be considered as a personal matter.

Supported by Commissioner Lanning.

Carried.

Communication read to the Board requesting permission to enter into a contract on a rental basis with the Xerox Corporation for a No. 914 Office Copier, to be installed in the traffic division for duplicating service, to replace the present Verifax machine.

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By Commissioner Lanning—

That the police department be permitted to contract with Xerox Corporation for a No. 914 Office Copier.

Supported by Commissioner Shewell.

Carried.

APPLICATIONS AND RESIGNATIONS

Resignation received from Patrolman Richard Lauzun, effective February 1st. Chief Stragier recommended that the resignation be accepted.

By Commissioner Bos—

That the resignation be accepted.

Supported by Commissioner Lanning.

Carried.

February 12, 1963.

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Ways and Means recommends the following transfer of funds in the Police Department budget, to prevent over-drawing accounts.

That the sum of five hundred dollars be taken from 1C1 Police Salaries, and transferred to 1F10 Detective Supplies.

That the sum of three hundred dollars be taken from 1C1 Police Salaries, and transferred to 1F5—Evidence Fund.

Your Committee further recommends that a copy of the report be submitted to the City Council for their approval.

Respectfully submitted,

H. V. SHEWELL,
Commissioner.

C. E. FORSYTHE,
Commissioner.

W. E. LANNING,
Commissioner.
Committee on Ways and Means,
Police and Fire Board.

By Commissioner Lanning—

That the report of the Committee be adopted.

Supported by Commissioner Ames.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported on sick and injured members of the Police Department.

Chief Keenoy reported on sick and injured members of the department.

Chairman James Anderton explained to the Board that he had asked City Controller Gerald Lonergan to attend the meeting and explain the requested changes in the Police and Fire Pension System, that had been requested by the Committee of Policemen and Firemen representing the pension system. A report on the estimated cost to the City from actuary Gabriels was read by Mr. Lonergan, and each change was explained to the Board by Mr. Lonergan. A copy of the proposed changes were given to each Board member. It was the decision of the Board that each member study the proposed changes before the next regular meeting of the Board, and report back at that time.

RESOLUTIONS

By Commissioner Shewell—

That when the Police Budget is submitted for the fiscal year of 1963-1964, it shall contain a request for sufficient funds to cover the following:

That the present complement of six sergeants in the Police Department, shall be increased by three additional sergeants to bring the complement to nine sergeants.

That a new corporal rank shall be created in the Police Department with a complement of twelve, and that twelve patrolmen shall be promoted to the rank of corporal, which will have the same pay scale as that of a detective.

That all promotions shall be on a merit system basis.

That the police department shall equip a gymnasium room, in order to carry out a physical fitness program within the Police Department for Police officers.

Supported by Commissioner Bos.

Carried.

Board adjourned.

DAVID M. DUNCAN,
Secretary.

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, March 19, 1963

The Police and Fire Board met in regular session and was called to order by Vice Chairman Howard V. Shewell.

ROLL CALL

Present: Commissioners Ames, Johnson, Bos, Lanning, Shewell—5.

Absent: Commissioners Anderton, Smith, Forsythe.

Commissioners Anderton, Smith and Forsythe were excused from the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Chief Stragier presented a request from Radio Engineer Stanley Steigman to replace the 1953 model recorder in the police dispatchers office with a Dictaphone model A2TC recorder at a cost of $950.00 less $50.00 for the old recorder.

By Commissioner Lanning—

I recommend that the Dictaphone recorder be purchased for the dispatching division.

Supported by Commissioner Ames.

Carried.

The City Council referred a proposal to furnish ambulance service for the City of Lansing from William J. Malec, operator of the Lansing Mercy Ambulance Service to the Police and Fire Board.

By Commissioner Lanning—

I recommend that this proposal be placed on file.

Supported by Commissioner Bos.

Carried.

The Board received a notice from Attorney Leo Farhat regarding compensation benefits for Policeman Jack Fraser, who was injured on duty October 16, 1962.

By Commissioner Lanning—

I move that his case be referred to the City Attorney.

Supported by Commissioner Bos.

Carried.

The Board received a request to assume any immediate future medical expenses which might incur as a result of his disability injury from Jack E. Waters, who retired from the police department March 13, 1963.

Referred to the City Attorney.

The City Council referred a letter from Sheriff Kenneth Preadmore to the Board that indicated any City prisoners sentenced to the Ingham County jail under a city ordinance would be charged to the City at the rate of $2.59 per day. Chief Stragier explained that Lansing's violators served their sentences in the City jail.

Received and placed on file.

The Board received a letter from Gary Thomas, President of Lansing Fire Fighters Local 421—I.A.F.F. requesting a meeting with the Board regarding the return of the lieutenants and captains to the association.

By Commissioner Ames—

I move the request be denied.

Supported by Commissioner Bos.

A roll call vote was taken:

Yeas: Commissioner Ames, Bos, Lanning, Shewell.

Nays: Commissioner Johnson.

Carried.

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March 19, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

On April 30th I will have completed thirty-four years of continuous service with the Police Department. At the present time there are some suggested changes in the police and fire pension plan, which the Board has knowledge of, and if enacted would be of benefit to me in retirement.

With the proposed changes in mind, and to comply with Section 18 of the Policemen's and Firemen's Retirement System, I hereby request that an extension of service be granted to me to May 1, 1964.

Respectfuly submitted,

DAVID DUNCAN,
Administrative Assistant

Lansing Police Department

By Commissioner Lanning—

I move the request be denied.

Supported by Commissioner Ames.

Carried.

RESIGNATIONS

March 19, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Attached is the resignation of Henry Farr from the Lansing Fire Department, effective March 3, 1963. I recommend that his resignation be accepted.

Respectfully submitted,

M. J. KEENOY,
Chief.

By Commissioner Bos—

I move we accept his resignation.

Supported by Commissioner Johnson.

Carried.

COMMITTEE REPORTS

March 12, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the following promotions, effective March 17, 1963, to fill vacancies in the fire department:

Engineer Robert Fisher to Lieutenant.

Fireman Hobart Martin to Engineer.

JOHN A. AMES
HOWARD V. SHEWELL
LEO J. SMITH
Men and Discipline Committee.

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Bos.

Carried.

March 19, 1963

Police and Fire Board

Lansing, Michigan

Gentelmen:

Your Ways and Means Committee recommends the following transfer in the Fire Department budget to provide funds for anticipated expenditures:

$2,000.00 from 1B1 Fire Fighting Salaries to 1B15 Medical Expense.

We also recommend that this request be submitted to the City Council for their approval.

HOWARD V. SHEWELL
WARD E. LANNING
CHARLES E. FORSYTHE
Ways and Means Committee.

By Commissioner Lanning—

I move the Committee report be adopted.

Supported by Commissioner Johnson.

Carried.

March 18, 1963

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Ways and Means recommends the following transfer of funds in the Police Department budget to prevent over-drawing of accounts.

That the sum of three thousand dollars be transferred from account 1C4—police uniforms and uniform replacements, to account 1C16 medical and hospital bills.

Your Committee further recommends that a copy of the Committee report be submitted to the City Council for approval.

Respectfully submitted,

HOWARD V. SHEWELL,
Commissioner.

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C. E. FORSYTHE
Commissioner.

WARD E. LANNING
Commissioner.

Committee on Ways and Means
Police and Fire Board.

By Commissioner Lanning—

I move the Committee report be adopted.

Supported by Commissioner Johnson.

Carried.

March 18, 1963

Police and Fire Board

City of Lansing

Gentlemen:

Your Committee on Men and Discipline interviewed applicants to fill vacancies in the rank of patrolmen, and selected the following men.

Fredercik L. Roush

Jon A. Miller

Charles P. Finn

Larry B. Allen

Donald J. Dufour

Thomas D. Gallie

Donald W. Hines

James C. Law

Gary L. Munson

Wesley P. Wiegman

Gerald W. Picken

William M. Holmes

David J. Fink

Ray D. Carter

Toney D. Fowler

Garry L. Hawley

Arnold H. Kegebein, Jr.

William F. Morris

Douglas E. Pollard

Gordon A. Wilson

The men selected reported for training on March 11th. They shall serve the customary probation period.

Respectfully submitted,

JOHN A. AMES,
Commissioner.

L. J. SMITH,
Commissioner.

HOWARD V. SHEWELL,
Commissioner.

Committee on Men & Discipline.
Police and Fire Board.

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Lanning.

Carried.

REPORTS OF OFFICERS

Chief Stragier gave a report of members of his department on sick leave, and informed the members of the Board that the new members had started to work and their uniforms had been ordered. He also stated that bids had been requested for two trucks for dog warden service.

Chief Keenoy reported on members of his department on sick leave and minor accident involving a fire department car.

He also gave a report on an original fire prevention program that has been presented to 14,500 school children by Sam Gingrich of the East Lansing Fire Department and Firemen Willis Karnes and Duane Hastings of the Lansing Fire Department.

By Commissioner Johnson—

I recommend that we send these men a letter of thanks and commend them for the fine work they have accomplished in presenting these programs.

Supported by Commissioner Lanning.

Carried.

By Commissioner Lanning—

I recommend that this Board commend Administrative Assistant David Duncan of the Police Department for his many years of faithful service and express wishes for many healthy and enjoyable years in the future.

Supported by Commissioner Ames.

Carried.

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The Board discussed the situation that exists relative to the diagnosis of injuries to employees and the estimated time for full recovery. Vice Chairman Shewell requested a meeting of the Men and Discipline Committee with the City Physician to determine the feasibility of sending questionable cases to the University of Michigan hospital for a confirmation of diagnosis.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

OFFICIAL PROCEEDINGS OF THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, March 19, 1963

A. Meeting called to order by Vice Chairman Reilly at 7:30 p.m.

B. Roll Call:

Present: Commissioners Reilly, McRae, Wilkinson, Herr, Kamins and Neller.

Absent: Comm. Pickett and King.

C. Minutes of February 12, 1963 meeting approved as corrected.

(Also present: Commissioners Pickett and Neller.)

D. Report of Committees:

1. Building & Properties Operating & Policy: No report.
2. Parking: Comm. Reilly commented on meeting with representative of firm manufacturing parking lot gates.
3. Personnel & Salaries: Comm. McRae commented on Maintenance Department personnel changes.
4. Purchasing: No report.
5. Veterans: No report.
6. Ways & Means: No report.

E. Unfinished business:

F. New business:

G. Manager's report:

1. Budget Balance Sheets, Rental Reports and Operating Statements for February presented.
2. Manager Baer presented proposals of vending machine operators.
3. Communication from office building tenant pertaining to decorating and plans to do same were announced by Manager Baer.
4. Manager Baer read communication from Nurses Assn. pertaining to future convention.
5. A letter from Fire Inspector, Bob Foster, pertaining to painting tile ceiling was read.
6. P.O.'s approved for: Coca-Cola Btlg. Co. of Michigan, $684.86; Dard, Inc., $330.65; Concession Supply Company, $216.80; Barker-Fowler Co., $214.00; Henkel-Boyd Agency, $663.96.

H. Announcements:

1. Next meeting, Tuesday, April 16, 1963, 7:30 p.m. at Civic Center.

I. Meeting adjourned 9:00 p.m.

ERNEST L. KAMINS,
Secretary.

F/C

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, April 10, 1963

April 10, 1963

The Police & Fire Board met in regular session and was called to order by the Chairman, James F. Anderton.

ROLL CALL

Those members present were: Commissioners Ames, Anderton, Smith, Bos, Shewell, and Forsythe.

Commissioners absent: Commissioners Johnson and Lanning.

Commisioners Johnson and Lanning were excused from the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Chief Keenoy presented a letter from Charles Hayden, Director of the Parks and Recreation Department making available the use of their Stata-Tower, a mechanized facility which will reach up to 52 ft., together with the services of an operator, in the event that an emergency arises.

An invitation was also extended to observe a demonstration of this facility.

Received and placed on file.

A letter was received from Robt. J. Russell, State Jail Inspector, commending Chief Stragier for the condition of the building, and the method in which the City Jail is being operated.

Received and placed on file.

A letter was received from Patrolman Lynn Munshaw, requesting permission to settle a personal injury claim with an insurance company, for injuries incurred in an accident when his patrol car was involved in an accident, September 30, 1962; requiring his hospitalization for a period of 16 days.

By Commissioner Smith—

I move that this matter be referred to the City Attorney.

Supported by Commissioner Ames.

Carried.

A letter of appreciation was extended to members of the Fire Dept., by Commissioner Howard V. Shewell for their sympathetic understanding during his family's recent bereavement.

Received and placed on file.

RESIGNATIONS

April 10, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Attached is the resignation of Robert L. Houser from the Lansing Fire Department, effective April 28, 1963. He has been a member of the department since January 31, 1955. I recommend that his resignation be accepted.

Respectfully submitted,
M. J. KEENOY, Chief

By Commissioner Smith—

I move that we accept his resignation.

Supported by Commissioner Bos.

Carried.

COMMITTEE REPORTS

April 5, 1963

Members of the Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Committee on Men and Discipline recommends that Yvonne Brown, Secretary,

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be promoted to the position of Administrative Assistant, effective May 1, 1963.

Respectfully submitted,

JOHN A. AMES,
Commissioner.

LEO J. SMITH,
Commissioner.

HOWARD V. SHEWELL,
Commissioner.
Committee on Men & Discipline
Police and Fire Board

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Smith.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported that members of his department who had been on sick leave, had now returned to duty. He also reported that Officer Leon Bryde has returned to duty after completing a course of instruction on gun repair at Smith and Wesson Company. Further, that two officers have completed short courses at M.S.U. on Accident Investigation.

Progress of the police recruits now undergoing training was given, and the members advised that upon completion of 40 hours instruction in firearms, the recruits will report for regular duty.

Chief Keenoy reported on members of his department on sick leave. Also that the Fire Department had received a Safety Award in Fire Waste, from the U.S. Chamber of Commerce. Further, that three members of his department had recently completed short courses at the University of Michigan.

Commissioner Anderton opened a discussion concerning the number of police officers throughout the country being killed and injured in the line of duty, and what, if anything, could be done as a preventive measure.

A discussion was also held concerning the recent attacks on women occuring in recent months within the city, and the measures instituted by the department to combat them.

The Board adjourned.

YVONNE BROWN,
Secretary.

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OFFICIAL PROCEEDINGS OF
THE POLICE AND FIRE BOARD
OF THE CITY OF LANSING

Proceedings, May 16, 1963

The Police and Fire Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Johnson, Anderton, Bos, Shewell and Forsythe—6.

Absent: Commissioners Smith and Lanning. They were excused from the meeting.

Councilmen Perrin and Bradshaw also attended the meeting.

The minutes of the previous meeting were approved as printed.

Gary Thomas and Walter Keast, firemen from the Lansing Fire Department representing the members of Local 421 of the Fire Fighter's Association, presented plans for a "pilot" fire prevention program to be sponsored by the members of the association and requested the permission of the Police and Fire Board to activate the program in Lansing.

The members of the Board, impressed by the thorough planning and fire prevention aspects of the program, suggested that the program be presented with the approval of the Board of Education, the Fire Prevention Bureau and the Chief of the Fire Department.

Gary Thomas also requested that strong consideration be given to a request for permission to exchange time to enable members of the fire department to have a period of seven days off duty. This would enable newer members of the department to have off-duty time in the summer not possible under vacation time selection. Chairman Anderton requested that this proposal be submitted to the Board in writing so a committee could investigate the possibility of working out this program without affecting the efficiency of the department.

COMMUNICATIONS

The Secretary was directed to read an excerpt from the Legislative bulletin of the Michigan Municipal League dealing with the use of "blue rotating lights" and an opinion from Ingham County prosecuting attorney Leo Farhat regarding the use of blue lights for police cars.

By Commissioner Bos—

I recommend the opinion and bulletin be referred to the City Attorney for his advice.

Supported by Commissioner Johnson.

Carried.

The section of the Legislative Bulletin dealing with House Bill No. 225, the firemen's lung bill, was also read to the Board.

By Commissioner Bos—

I recommend this bill be referred to the City Attorney for his recommendations.

Supported by Commissioner Johnson.

Carried.

Chief Stragier submitted a request from Jack Waters, recently retired from the department on duty disability pension, that a bill from the Apothecary Shop be authorized for payment by the police department. The bill is for a prescription for medicine prescribed by Dr. Jerome Cordes.

Referred to the City Attorney for his opinion.

The Board received a request from Police Officer James L. Conklin to settle with the insurance company regarding injuries he received while on duty in a police car January 7, 1963, that required two weeks of hospitalization and treatment by the City Physician.

Referred to the City Attorney for his opinion.

The Board received a request from Fireman Jack Schineman to use the services

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of a chiropractor for treatment of a department sustained back injury. Chief Keenoy informed the Board that Fireman Schineman was now being treated by the City Physician and was back to work.

Received and placed on file.

Chief Keenoy presented a request from Harrison O. Rees, manager of the firefighter's "Slow Pitch Softball" team, for approximately $75.00 for equipment for the team to participate in the City Recreation League.

By Commissioner Johnson—

I recommend that the money be granted from the fire department budget.

Supported by Commissioner Bos.

Carried.

May 16, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Firemen Patrick J. O'Brien and Gerald Meredith have completed the required probationary period with the fire department. Reports from their officers indicate their progress is satisfactory, and they have passed their physical examinations.

I recommend that their appointments to the fire department be confirmed.

Respectfully submitted,

M. J. KEENOY, Chief.

By Commissioner Johnson—

I move their appointments be confirmed.

Supported by Commissioner Ames.

Carried.

Chief Stragier presented a request from Herbert Kipke, Recreation Director, for the assignment of Lieutenant Herbert McCort to the playground staff as Safety Director.

By Commissioner Ames—

I recommend that the request be granted.

Supported by Commissioner Bos.

Carried.

Chief Keenoy submitted a letter of appreciation for the very fine job the members of the fire department did at the fire at the Gates Lumber Company, and a special thanks to Deputy Chief Donald Burnett and Captain John Coffey for their excellent direction of the department operations. The letter was from Fred Ziesman and George Paine.

Received and placed on file.

APPLICATIONS AND RESIGNATIONS

Board of Police and Fire Commission

Lansing, Michigan

Gentlemen:

The resignation of Patrolman Joseph Reid is attached. He is resigning from the department to accept other employment. It is my recommendation that his resignation be accepted.

Respectfully yours,

CHARLES STRAIGER,
Chief of Police.

By Commissioner Ames—

I recommend that his resignation be accepted.

Supported by Commissioner Bos.

Carried.

April 17, 1963

Police and Fire Board

Lansing, Michigan

Your Men and Discipline Committee interviewed the following applicants for the fire department:

Martin Lemmons, Gary Carrick, Kenneth Carter

We recommend that they be appointed as probationary firemen, effective April 28, 1963, after passing physical examinations and qualification requirements.

Signed:

JOHN A. AMES,
LEO J. SMITH,
HOWARD V. SHEWELL,
Men and Discipline Committee.

By Commissioner Shewell—

I recommend that the report of the Committee be adopted.

Supported by Commissioner Ames.

Carried.

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May 16, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

The two attached proposals to furnish high pressure fire hose with Hydralink couplings, 5,000 lb. static test, are the only proposals received after advertising for bids.

The bid from Bi-Lateral Fire Hose Company is for $2.15 per foot, and from The John Bean Division is for $2.10 per foot. This is the same high pressure hose that has been used for the past six years, and has performed satisfactorily.

We recommend that an order for 500 ft. be placed with the John Bean Division at a cost of $1,050.00 as stated in the proposal.

Signed:

LEO J. SMITH,
JOHN A. AMES,
DONALD F. JOHNSON,
Property and Purchasing Committee.

By Commissioner Ames—

I recommend we place the order with the John Bean Division.

Supported by Commissioner Bos.

Carried.

May 16, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Ways and Means Committee recommends the following transfer of funds in the fire department budget, and that this recommendation be submitted to the City Council for their approval:

$700.00 from 1-B-7 Fire Fighting Supplies to 1-B-12 Gasoline and Lubricants.

Signed:

HOWARD V. SHEWELL,
CHARLES E. FORSYTHE,
WARD E. LANNING,
Ways and Means Committee.

By Commissioner Shewell—

I recommend that the Committee report be approved.

Supported by Commissioner Johnson.

Carried.

May 15, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Committee on Ways and Means recommends the following transfer of funds in the Police Department budget, to prevent overdrawing of funds and pay current bills to July 1, 1963:

From 1-C-4 Uniforms and Replacements to 1-A-9 Wages for Relief Switchboard Operator, the sum of $175.00.

Signed:

H. V. SHEWELL,
CHARLES FORSYTHE,
WARD LANNING,
Ways and Means Committee.

By Commissioner Shewell—

I recommend the Committe report be adopted.

Supported by Commissioner Forsythe.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported that during Police Week almost 900 people have visited the police department. No members are on sick leave.

Chief Keenoy reported that corrections are being made to the two new stations by the architect and contractors, and the storm sewer is now in complete service at No. 10 station. No members on sick leave.

Councilman Bradshaw addressed the Board, and requested a meeting between the Board and members of the Council Committee on Public Safety regarding promotions, the rule books, the agenda and applicants.

Councilman Perrin addressed the Board regarding the crossing guard at Mt. Hope and Pennsylvania. Chief Stragier stated the situation is being studied and corrections to be made will be recommended.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

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OFFICIAL PROCEEDINGS OF
THE POLICE AND FIRE BOARD
OF THE CITY OF LANSING

Proceedings, June 11, 1963

June 11, 1963

The Police and Fire Board met in regular session, and was called to order by the Chairman, James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Johnson, Anderton, Bos, Shewell, Forsythe, Smith, and Lanning.

Councilman Horace Bradshaw also attended the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

A communication was received from Mr. Fred Marin, President of the Bank of Lansing, commending the Fire Department for the prompt, efficient, and thorough manner in which they responded to an alarm from their building.

Received and placed on file.

A communication was received from Lawrence A. Drolett, M.D., in commendation of the Fire Department for its excellent performance under the dire circumstances encountered during the recent storm on June 6.

Received and placed on file.

By Commissioner Johnson—

That a letter be directed to Dr. Lawrence Drolett, thanking him for coming to the Central Fire Station on June 6, 1963, and offering his services to anyone needing assistance.

Supported by Comm. Lanning.

Communication received from Gary Thomas, President, Lansing Firefighters Local 421, commending the Fire Department dispatching crew, Leo Savoie and Harold Lynch, for their competent handling of the disastrous situation during the storm, June 6.

Received and placed on file.

By Commissioner Johnson—

That a letter of commendation be directed by the Board to all members of both the Police and Fire Departments for the excellent manner in which they performed their duties during the recent storms encountered in this area.

Communication received from the Michigan Chapter, Association of General Contractors of America, Inc., commending members of the Fire Department for the manner in which the department operated under extreme conditions during the storm June 6.
By Commissioner Shewell—

That a similar letter be directed to the Association thanking them for the assistance extended members of the Fire Department during the recent storms in pumping out some of the downtown buildings which were causing additional hazard to firemen and officers.

Supported by Commissioner Johnson.

By Commissioner Lanning—

That a meeting be held with Lt. Sparr, Michigan State Police, Joseph J. Davis, Jr., Assistant Manager, Michigan Chapter Association General Contractors, and Col. Whitaker, Michigan National Guard, and members of the Board to acquaint the Board with facilities available by the various organizations in cases of emergency.

At this time, Councilman Bradshaw invited the members of the Board to attend a meeting to be held by members of the City Council, with various local civil defense groups concerning facilities available by the various organizations.

Communication received from Judson M. Werbelow, from the law firm of Sinas, Dramis, Brake, and Werbelow, requesting the Board's position in requesting reimbursement for sick leave benefits to Patrol-

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man Richard Bos during his absence from duty after being injured in an automobile accident, Dec. 2, 1962, while off duty.

By Commissioner Forsythe—

That the matter be referred to the City Attorney for his recommendation.

Supported by Commissioner Lanning.

Communication received from Lt. Frank Simmons requesting permission to attend the International Association for Identification Officers to be held at Rochester, N.Y., July 14 thru 18 incl.

By Commissioner Lanning—

That permission be granted.

Supported by Commissioner Bos.

Communication received from Officer Kenneth McKay requesting payment be made of medical bills incurred due to an on duty injury, Feb., 1954.

By Commissioner Johnson—
That the matter be referred to the City Attorney.

Supported by Commissioner Bos.

Communication received from Attorney Leo Farhat concerning his client, Officer Jack M. Fraser, injured in a motorcycle accident while on duty Oct. 16, 1962, to recover compensation benefits paid by the City of Lansing from the responsible third party.

By Commissioner Johnson—

That the matter be referred to the City Attorney.

Supported by Commissioner Forsythe.

Communication from Peretz A. Katz, Community Services Council, extending their appreciation to Detective Wm. Ryan, Youth Bureau for his assistance and that of Sgt. Roger Jackson during their meeting of the Greater Lansing Youth Services Committee.

Received and placed on file.

Communication received from Commissioner Lanning expressing the appreciation for sympathy extended the family of William Lanning in their recent bereavement.

Received and placed on file.

Communication received from Jack Warren, City Attorney, regarding advisability of equipping police department vehicles with flashing blue lights.

By Commissioner Lanning—

That the department continue using their flashing red lights until such time as a proper amendment to the M.S.A. 9.2353 is made.

Received and placed on file.

Commissioner Anderton received a request from Gary Thomas, President, Lansing Firefighters Local 421, I.A.F.F., that a meeting be held with the Board to discuss the possibility of changing the leave days in the Fire Department from five days to seven.

By Commissioner Johnson—

That a meeting be held with the Firefighters Union, along with the Chief and Deputies of the Fire Department, and members of the Board.

Supported by Commissioner Smith.

APPLICATIONS AND RESIGNATIONS

Honorable Board of Police and

Fire Commissioners

Gentlemen:

Attached is the resignation of Lt. Charles Carter, to become effective July 15, 1963. It is my recommendation that his resignation be accepted.

Respectfully submitted,

THOMAS W. O'TOOLE,

Inspector of Police.

By Commissioner Smith—

I move that the resignation be accepted.

Supported by Commissioner Lanning.

Mr. M. J. Keenoy, Chief

Lansing Fire Department

Dear Sir:

I have made application to be retired on pension from the Lansing Fire Department, effective July 7, 1963. I have enjoyed my 31½ years of service, and I wish to express my sincere appreciation to the Board and the members of the department for the many pleasant associations I have experienced with the department.

Respectfully submitted,

EDWARD T. ROSENDAHL,
Captain.

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By Commissioner Shewell—

That the resignation be approved.

Supported by Commissioner Smith.

COMMITTEE REPORTS

Police and Fire Board

Lansing, Mich.

Gentlemen:

Your Men and Discipline Committee recommends the following promotions to fill vacancies in the Fire Dept., effective July 7, 1963:

Engineer Lawrence Deason to Lieutenant and Fireman Jack Burris to Engineer.

JOHN A. AMES,
HOWARD V. SHEWELL,
LEO J. SMITH,
Men and Discipline Committee.

By Commissioner Lanning—

I move that the Committee report be adopted.

Supported by Commissioner Smith.

Mr. Gerald Lonergan, Finance Director

City of Lansing. Mich.

Dear Mr. Lonergan:

The Ways and Means Committee recommends the transfer of funds within the Police Department budget to prevent overdrawing of funds, and to allow for payment of Prisoner Meals thru June, 1963. From 1A-5A, Education and Training to 1E10-A—Meals for Prisoners, the amount of $200.

H. V. SHEWELL,
CHARLES FORSYTHE,
WARD LANNING,
Ways and Means Committee.

By Commissioner Ames—

I move that the committee report be adopted.

Supported by Commissioner Lanning.

Police and Fire Board

Lansing, Mich.

Gentlemen:

Your Ways and Means Committee recommends the following transfer of funds in the Fire Department budget to prevent overdrawing of some accounts, and the recommendation be submitted to the City Council for their approval. A total of $2,560.45 from 1B1 Salaries to:

1-A-4—$825.45—Uniform Replacements

1-B-13—$15.00—Oxygen supplies

1-C-7—$200.00—Fire Alarm Maintenance

1-D-7—$50.00—Fire Prevention Supplies

1-F-6—$1200.00—Heat, electricity, water

2-A—$270.00—Furniture

H. V. SHEWELL,
CHARLES FORSYTHE,
WARD LANNING,
Ways and Means Committee.

By Commissioner Ames—

I move the Committee report be adopted.

Supported by Commissioner Lanning.

Police and Fire Board

Lansing, Mich.

Gentlemen:

Your Education Committee recommends that four members from the Fire Department be permitted to attend the 35th Annual Michigan Fire College June 18-21, 1963, at the University of Michigan. Funds are available from the Education Fund of the Fire Department budget.

CHARLES E. FORSYTHE,
JOHN AMES,
LEO J. SMITH,
Education Committee.

By Commissioner Ames—

I move that the committee report be adopted.

Supported by Commissioner Lanning.

REPORT OF OFFICERS

Inspector O'Toole reported on the progress of Chief Charles Stragier, presently confined at St. Lawrence Hospital.

He also advised that he had contacted Mr. George Voorhees, Michigan Bell Telephone, and that plans are being formulated to provide the department with emergency telephone apparatus to alleviate any future break-down in communications during emergencies such as encountered during the recent storm.

He also reported that the American Red Cross mobile Blood Bank unit will be at the Police Department on the afternoon of June 15 for those who wish to donate blood; and that to date, 66 persons have signed up to replace the blood used by Chief Stragier during his illness.

It was requested by Inspector O'Toole that he be granted permission to attend the Michigan Association of Chiefs of Police

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Convention in place of Chief Stragier to be held at St. Joseph, Michigan, from June 23 thru 27, 1963.

Permission granted.

Chief Keenoy reported that he has no members of his department on sick leave at the present time.

He reported that a fire department vehicle was involved in an accident causing minor damage to the vehicle, while responding to an alarm at Comfort and Hyland Sts.

RESOLUTIONS

Resolved by Commissioner Forsythe—

That all School Crossing Guards be terminated at the end of the school year in June, and that those who wish to return in the fall, be re-hired.

Terminations would be effective at the end of each school year in June, and the guards would be re-hired beginning with the school year in September.

All guards would be known as temporary employees, and would not be included in the City Pension Plan. Therefore, no deductions would be taken from their paychecks. Neither would they be eligible for the Death Benefit Insurance. Michigan Hospital Service (Blue Cross) will not be carried during the summer months by the city, rather, it will be the individual's responsibility to make his or her own payments if he wishes to carry hospitalization.

Further, that age should be no barrier for school crossing guards, providing they are physically fit, due to the fact that they derive no benefits.

That all crossing guards be paid the sum of $1.50 per hour for a 4 hr. day. This would constitute $6 for one day, or $30 for a 5 day week. No sick leave would be granted, and they must work to receive this salary.

If the quota of school guards can not be met at the beginning of the school year in September from employees of the present school crossing guards, or other men wishing this type of employment, serious consideration should be given to hiring women for this type of work.

Serious consideration should be given by the Council to the use of Sky Walks at the busier locations.

It is further recommended that all school crossing guards be outfitted in some type of uniform so that they can be readily distinguishable as guards, which we feel would definitely assist them in performing their crossing duties. In the past, these men have worn navy blue uniform coats, donated to us by local industry when their plant protection men could no longer use them. A regular uniform for the crossing guards would further distinguish them from a regular police officer.

If the members of the Public Safety Committee of the Council should desire to meet with the members of the Board of Police and Fire Commissioners, along with Chief Stragier and Lt. McCourt for further discussion of this matter, such a meeting would be most welcome.

Supported by Commissioner Lanning.

Resolved by Commissioner Shewell—

That the following proposed amendments adopted by the Policeman's and Fireman's Pension Committees be submitted to the City Council in order that it may be placed on the ballot for the vote of the people, at the earliest possible time:

I.—Service Retirement Annuity

Upon his retirement, a member shall receive an annual annuity of 1/50 AFC (Average Final Compensation) times years of credited service not in excess of 25 years.

Minimum: ½ annual rate of compensation of sergeant.

Maximum: 2/3 annual rate of compensation of sergeant.

Upon the member's death, 2/3 of the annuity will be continued to the member's widow.

II.—Non-Duty Disability Annuity

Service requirement: 6 months.

A non-duty disabilitant shall receive an annual annuity computed the same as a service retirement annuity.

III.—Non-duty Death (Survivor's Annuity)

Service requirement: 10 years.

Upon a member's death, his widow shall receive an annuity of 2/3 the annuity to which the member would have been entitled, had he retired on the day preceding his death.

We recommend, with your approval, the above changes be submitted to the City Council in order that it may be placed on the ballot for the vote of the people, at the earliest possible time.

By Commissioner Shewell—

That the above amendments, along with the actuarial figures, from Mr. Lonergan's office be submitted to the City Council.

Supported by Comm. Forsythe.

Moved by Commissioner Lanning that the meeting be adjourned.

Supported by Commissioner Bos.

YVONNE BROWN,
Secretary.

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, July 9, 1963

July 9, 1963

The Board met in regular sesison and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners John Ames, Donald Johnson, James Anderton, Leo Smith, Jack Dunn, Howard Shewell, and Chas. Forsythe.

Absent: Commissioner Ward Lanning.

Comm. Lanning was excused from the meeting as he is out of the city.

Mayor Willard Bowerman, Councilmen Potter and Buhl were also present during the meeting.

The minutes of the previous meeting were approved as printed.

ELECTION OF OFFICERS

Chairman Anderton declared the meeting open for nominations for Chairman of the Board for the year 1963-64.

By Commissioner Ames—

I nominate Commissioner Anderton for Chairman of the Board for 1963-64.

Supported by Comm. Smith.

No further nominations were made, and the motion was made by Comm. Johnson that the nominations be closed.

Supported by Comm. Forsythe.

Chairman Anderton declared Commissioner Anderton elected Chairman of the Board for 1963-64, by unaniomus vote.

Chairman Anderton declared the meeting open for nominations for Vice-Chairman of the Board for 1963-64.

By Comm. Johnson—

I nominate Comm. Shewell for Vice Chairman of the Board for 1963-64.

Supported by Comm. Ames.

No further nominations were made. Chairman Anderton declared Commissioner Shewell elected Vice-Chairman of the Board for 1963-64, by unaniomus vote.

COMMUNICATIONS

A letter was received from Mr. David Todd concerning termination of school crossing guards.

Received and placed on file.

A card of thanks was received from Mrs. Chas. Stragier expressing her gratitude for the gift presented Chief Stragier by the Board during his convalescence.

Received and placed on file.

Communication was received from City Atty. Jack Warren in regard to settlement of insurance claims of injury cases of officers.

Received and placed on file.

A communication was received from Asst. City Attorney John L. Cote regarding the request by Atty. Leo Farhat for the medical report of Off. Jack Fraser.

Received and placed on file.

Communication was received from Asst. City Atty. John L. Cote denying the request of Off. Kenneth McKay that the city assume responsibility for medical bills attributable to his 1954 accident.

Received and placed on file.

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Communication received from Asst. City Atty. John Cote denying request of Atty. Judson Werbelow that a statement concerning time lost on off-duty injury of Off. Richard Bos be prepared which would only partially reflect the true facts of the situation.

Received and placed on file.

Letter received from City Traffic Engineer Hayes regarding installation of flasher signs at new fire station, 2114 N. Grand River Ave.

Received and placed on file.

Communication received from Gary Thomas, President, Lansing Firefighters, Local 421, L.A.F.F. requesting consideration and approval of a 7 day leave period for members of the Lansing Fire Dept. Also requesting an opportunity to meet with the Board to explain the above request.

Chairman Anderton advised that as requested, members of the Board met with the Union along with other officers of the Fire Department to discuss the 7 day leave period for members of the Fire Department; and that after the meeting the officers of the department made their recommendations to Chief Keenoy. Further, that the following is the recommendation of Chief Keenoy:

Police and Fire Board

Lansing, Michigan

Gentlemen:

I have made a thorough study of the seven consecutive days off duty proposal that was requested by the members of the department, and discussed at the meeting between the Board and department members June 26, 1963.

As this proposal would affect the efficiency of the operations of the Fire Department, I recommend the proposal be denied.

Respectfully submitted,

M. J. KEENOY, Chief.

By Comm. Ames—

I move that the recommendation of Chief Keenoy be accepted.

Supported by Comm. Smith.

Carried by the following vote:

Yeas—6; nays—1—Comm. Johnson.

Communication received from Council regarding claim filed by J. D. Parks, attorney for Dale L. Mason, injured because of alleged negligence on part of Fire Dept.

Deputy Chief Simmons explained that this claim has been referred to the City Attorney, and also to Auto Owners Insurance Co., who carries the liability insurance for the department.

Received and placed on file.

Communication received from Capt. Victor Scavarda requesting that citations for meritorious service be granted to Patrolmen Lauren Winsor and Richard Bos for their observation and alertness which led to the arrest of Wm. E. Lee and Ed Larry Allen for Armed Robbery at the Clark gas station, 600 N. Larch St., June 16, 1963. The arrests were made 10 minutes after the robbery alarm.

By Comm. Smith—

I move that meritorious citations be awarded the two officers.

Supported by Comm. Johnson.

Carried.

APPLICATIONS AND RESIGNATIONS

A letter of application was received from Mr. Gary Freeman, 1301 Theodore St., Lansing, requesting that his application be placed on file to be reconsidered for review by the Police and Fire Board at such time as current vacancies are to be filled.

Insp. O'Toole advised the Board that Mr. Freeman was interviewed by the Men and Discipline Committee at the time of the hiring of the last 20 new patrolmen, and that at that time his application was terminated due to his inability to qualify for employment.

Chairman Anderton stated that in as much as Mr. Freeman has been interviewed by the Board of Police and Fire Commissioners, and determined to be ineligible for employment, that his request be denied.

Carried.

July 9, 1963

Honorable Board of Police & Fire

Commissioners

Gentlemen:

I am submitting the resignation of Off. Carl Gallagher which was effective July 2, 1963. This officer is resigning to accept a position with North American Airlines.

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It is my recommendation that his resignation be accepted.

Respectfully yours,

THOS. W. O'TOOLE, Insp.

By Com. Smith—

I move that the resignation be accepted.

Supported by Comm. Ames.

July 9, 1963

Police and Fire Board

Lansing, Mich.

Gentlemen:

Attached is the resignation from the Fire Dept. of Lineman Donald Oliphant, effective July 21, 1963.

I recommend that his resignation be accepted.

Respectfully submitted,

M. J. KEENOY, Chief.

By Comm. Johnson—

I move that the resignation of Lineman Oliphant be accepted.

Supported by Comm. Smith.

COMMITTEE REPORTS

July 9, 1963

Police and Fire Board

Gentlemen:

Your Men and Discipline Committee recommends that Lineman Carl Wagner be transfererd to the Dispatching Division as a Dispatcher, effective July 21, 1963.

Signed:

JOHN A. AMES,
H. V. SHEWELL,
LEO J. SMITH.
MEN AND DISCIPLINE COMMITTEE

By Comm. Ames—

I move that the committee report be adopted.

Supported by Comm. Forsythe.

Carried.

July 5, 1963

Honorable Mayor and

Members of the City Council

Gentlemen:

It is, hereby, requested that the amount of Forty-Six Hundred Dollars ($4600) be transferred from the Miscellaneous City of Lansing Budget to the appropriate Police Department Salary Accounts; this amount having been allocated for Police merit reclassifications.

Respectfully yours,

POLICE AND FIRE BOARD,
JAMES F. ANDERTON,
Chairman,

H. V. SHEWELL, Comm.,
CHAS. FORSYTHE, Comm.
WARD LANNING, Comm.
WAYS & MEANS COMMITTEE.

By Comm. Johnson—

That the Commitee report be adopted.

Supported by Comm. Ames.

Carried.

July 9, 1963

Lansing City Council

Lansing, Mich.

Gentlemen:

The Police and Fire Board requests a transfer of $3000 to 1-B1 Fire Fighting Salaries in the Fire Dept. budget to provide funds for additional engineer ratings in the Fire Dept.

By Comm. Johnson—

I move that the request for transfer be adopted.

Supported by Comm. Ames.

Carried.

June 30, 1963

Police and Fire Board

Lansing, Mich.

Gentlemen:

Your Ways and Means Committee recommends that the nineteen members of the Fire Dept. working the 40 hr. a week be granted a 2% wage increase; and that this recommendation be submitted to the City Council for their approval. The sum of $2,477.30 added to the following budget accounts is needed to fulfill this request:

1-A1—Administration Salaries	$143.20
1-B1—Fire Fighting Salaries	137.16
1-C1—Fire Alarm Salaries	1,257.12
1-D1—Fire Prevention Bureau Salaries	532.42

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1-G1—Police and Fire Garage Salaries	407.40
	$2,477.30

Signed:

H. V. SHEWELL,
C. E. FORSYTHE,
W. LANNING.
WAYS AND MEANS COMMITTEE

By Comm. Johnson—

I move that the committee request be adopted.

Supported by Comm. Smith.

Carried.

REPORTS OF OFFICERS

Deputy Robt. Simmons stated that he had no reports to submit.

Insp. O'Toole advised the members that Chief Stragier is progressing satisfactorily, and that he may be able to leave the hospital soon. He also reported that Off. Kenneth McKay returned to duty for a couple of days, but that he is again on sick leave due to his previously injured knee.

Insp. O'Toole reported on the Convention of the Mich. Assoc. of Chiefs of Police which he attended at St. Joseph, Michigan from June 23 to 27, 1963.

Comm. Shewell brought up for consideration, the possibility of allowing police officers to wear white, short-sleeved shirts during the summer months, rather than the regulation uniform shirt, and a discussion followed.

Insp. O'Toole advised that he and Chief Stragier have had previous conversation concerning the matter of summer uniforms, and that they both are strongly against the wearing of the open-collar, short-sleeve shirt.

Commissioners Johnson and Ames expressed the desire that the feasibility of changing to the short-sleeve shirts be considered.

Chairman Anderton stated that he felt the matter should be referred to the proper committee for study.

By Comm. Ames—

I move that the matter be referred to the Personnel Committee for study.

Supported by Comm. Johnson.

Carried.

Chairman Anderton addressed the Mayor, and asked him if he wished to make any comments to the Board, and he stated that he did not.

Councilman Buhl and Potter were also invited to make any comments they desired.

Councilman Potter reported that his committee has given serious consideration to the proposed amendments to the Policeman and Fireman's Pension System adopted by the Policeman's and Fireman's Pension committees which were submitted to the City Council. He stated that his committee could not concur in the recommendations as set forth, and then requested that the Committee of the Board be re-activated and that they meet with members of the Personnel Committee and the Bonds, Ordinances and Contracts Committee of the Council to go over any points on which they may wish to reconsider.

Chairman Anderton referred the matter back to the Pension Committee of the Board for further study, with the request that the committee report back to the Board as to their recommendations.

The meeting was adjourned.

YVONNE BROWN,
Secretary.

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, August 20, 1963

The Police and Fire Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Johnson, Anderton, Smith, Lanning, Shewell, Forsythe and Dunn—7.

Absent: Commissioner Ames. He was excused from the meeting.

Mayor Bowerman, Councilmen Buhl and Bradshaw and Ass't Civil Defense Director Holcomb also attended the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

A request from Gary Thomas, President of the Lansing Fire Fighters Local No. 421, for a meeting with the Board concerning the lieutenants and captains being allowed to return to the Lansing Fire Fighters Association was presented to the Board.

A discussion was held by the members of the Board and Gary Thomas.

By Commissioner Lanning—

Inasmuch as this request is not made by the officers of the department, I move the request be denied.

Supported by Commissioner Smith.

Carried.

August 12, 1963

Mr. James Anderton, Chairman

Police and Fire Board

Lansing, Michigan

Dear Mr. Anderton:

You will recall that several proposed amendments to the Police and Fire Retirement System have been referred to the Council Committee on Personnel. Because our actuary feels that some of the proposals are not practical and because I believe that recent changes in the membership of the Police and Fire Board may provide new viewpoints regarding this matter, I would very much appreciate the Police and Fire Board's reappraisal of all existing provisions of the system at this time.

Very truly yours,

S. DON POTTER, Chairman,
Committee on Personnel.

Referred to the Board's member of the Board of Trustees of the Policemen's and Firemen's Retirement System and members selected to work with him as a committee.

A letter of thanks for the excellent cooperation furnished by the Lansing Fire Department during the recovery exercise on July 17th from Lt. Colonel Howard C. Zindel of the 9510th Air Force Reserve Recovery Squadron was referred to the Board by the City Council.

By Commissioner Johnson—

I suggest that a copy of this letter be posted in the fire stations, and the original be placed on file.

Supported by Commissioner Lanning.

Carried.

A reimbursement request from the Aetna Casualty and Surety Company was referred to the City Attorney and Police and Fire Board by the City Council.

Chief Keenoy informed the Board that the request had been forwarded to the insurance company by the City Attorney.

Received and placed on file.

The Board received a request for reimbursement for medical bills he had paid

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from a duty incurred injury from Herbert Maddern, retired policeman.

By Commissioner Lanning—

I move the reimbursement be allowed.

Supported by Commissioner Johnson.

Carried.

Chief Stragier presented a claim submitted by Luther Spratt, 12711 Tuller Street, Detroit, Michigan against the police department for payment of itemized articles in the amount of $176.15.

Referred to the City Attorney.

James A. Holcomb, Ass't Civil Defense Director of the City of Lansing, submitted a letter to the Board offering his assistance in developing a workable Civil Defense and Disaster Control Plan.

Received and placed on file.

Chairman Anderton introduced Mr. Holcomb to the members of the Board.

July 25, 1963

Mr. James Anderton, Chairman

Police and Fire Board

Lansing, Michigan

Dear Mr. Anderton

The Council Committee on Personnel would appreciate receiving the Police and Fire Board's recommendations regarding the following:

1. The establishment of a system utilizing salaried personnel time cards for members of the police and fire departments. Since such a system is in general use at the present time it is the committee's feeling that it would be advantageous for the police and fire departments to add such records to their existing payroll procedures.

2. The establishment of a system of absence reporting to the Personnel Department. At the present time all departments, excepting Police and Fire, report all absences to the Personnel Department. It is felt that our Sick Leave and Vacation Profile Analyses will be greatly improved by the addition of police and fire department reports and information in this important area.

It is the committee's feeling that early action regarding these matters is of importance to the continuing efficiency of the city's over-all operation. Your cooperation is very much appreciated.

Sincerely,

S. DON POTTER, Chairman,
Committee on Personnel,
Lansing City Council.

By Commissioner Dunn—

I recommend this request be referred to the Men and Discipline Committee and the chief of each department for their recommendations.

Supported by Commissioner Lanning.

Carried.

Chief Stragier submitted a claim against the police department from L. B. Chrouch, former member of the police department, relative to injuries he received on duty June 26, 1960.

By Commissioner Forsythe—

I recommend we refer this claim to the City Attorney.

Supported by Commissioner Lanning.

Carried.

A card of appreciation was received from the family of Harry O. Brown.

APPLICATIONS AND RESIGNATIONS

August 20, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

The following fire department members have completed the usual probationary period and have passed physical examinations:

Darwyn Sample	Robert Franke
Joseph Malatinsky	Ronald Cashin
Michael Miller	Robert Bissell
Roger Roberts	Richard Baylis
Laverne Foess	Gaylord Krebs

I recommend that their appointments to the fire department be confirmed.

Respectfully submitted,

M. J. KEENOY,
Chief.

By Commissioner Johnson—

I move that their appointments to the fire department be confirmed.

Supported by Commissioner Dunn.

Carried.

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August 13, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

The following officers have satisfactorily completed the required period of probation, and it is my recommendation that they be confirmed as patrolmen of the Lansing Police Department:

Timothy Bowers
William Kniple
Walter Kreitlow II
Richard Miles
David Sinclair

Respectfully yours,

CHARLES STRAGIER,
Chief of Police.

By Commissioner Lanning—

I recommend that their appointments be confirmed.

Supported by Commissioner Forsythe.

Carried.

August 6, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Attached you will find the resignations of Patrolman Robert Champion, effective July 25, 1963; Patrolman James Nash, effective July 24, 1963; and also the resignation of Miss Eleanor Gaiduchik, Clerk 1B, Detective Bureau, effective August 22, 1963. I recommend that these resignations be accepted.

Respectfully submitted,

THOMAS W. O'TOOLE,
Inspector of Police.

By Commissioner Shewell—

I recommend that the resignations be accepted.

Supported by Commissioner Forsythe.

Carried.

July 29, 1963

Mr. James F. Anderton, Chairman

Police and Fire Board

Lansing, Michigan

Dear Mr. Anderton:

Please accept my resignation as Police and Fire Board member of the Board of Trustees, Policemen's and Firemen's Retirement System.

Yours very truly,

HOWARD V. SHEWELL,
Commissioner.

By Commissioner Lanning—

I move we accept Commissioner Shewell's resignation as Board member of the Board of Trustees of the Policemen's and Firemen's Retirement System.

Supported by Commissioner Dunn.

Carried.

By Commissioner Lanning—

I move we appoint Commissioner Jack Dunn as the Board member of the Board of Trustees to replace Commissioner Shewell.

Supported by Commissioner Smith.

Carried.

COMMITTEE REPORTS

August 20, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the purchase of 3,000 ft. of 2½ inch fire hose and 1,000 ft. of 1½ inch fire hose for the fire department.

The funds for the purchase of this hose has been allowed in the present fire department budget, and specifications have been given to the City Purchasing Agent for bidding purposes.

Signed:

LEO J. SMITH,
JACK K. DUNN,
DONALD F. JOHNSON,
Property and Purchasing Committee.

By Commissioner Smith—

I move the committee report be adopted.

Supported by Commissioner Dunn.

Carried.

August 1, 1963

Mr. James F. Anderton, Chairman

Police and Fire Board

Lansing, Michigan

Dear Mr. Anderton:

It is the recommendation of the Men and Discipline Committee, that the fol-

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lowing promotions be made in the Lansing Police Department effective September 1, 1963:

Sgt. Earl Eddie be promoted to the rank of Detective Lieutenant.

Det. Francis Hedley be promoted to the rank of Detective Sergeant.

Patrolmen Joseph Hibbard, Frederick Wilkins, Richard Fox and Richard Simons be promoted to the rank of Detective.

Patrolmen Edwin Gawronski, Charles Reifsnyder and William Cavanaugh be promoted to the rank of Uniform Sergeant.

JOHN AMES,
Commissioner,
LEO J. SMITH,
Commissioner,
HOWARD V. SHEWELL,
Commissioner,
Men and Discipline Committee.

By Commissioner Smith—

I move the report of the committee be adopted.

Supported by Commissioner Dunn.

Carried.

Police and Fire Board

Lansing, Michigan

Gentlemen:

The Men and Discipline Committee of the Police and Fire Board interviewed the following applicants on August 20, 1963 for the position of patrolman with the police department:

Larry Lee Townsend
Jerry Douglas Mills
Claude Eugene Long
Jack Potter Beeson
Paul Edwin Yarnell

The above five applicants were approved by the complete Board and are to report for duty on September 9, 1963.

Signed:

HOWARD V. SHEWELL,
WARD E. LANNING,
JAMES F. ANDERTON,
Men and Discipline Committee.

REPORTS OF OFFICERS

Chief Stragier reported that no members were on sick leave, and that the five members interviewed by the Board will be put to work September 9, 1963 if they pass their physical examinations.

Chief Keenoy reported that $3,000.00 had been transferred by the City Council to the Fire Fighting Salaries fund for promotion of 15 members to engineers; that apparatus had been moved to different stations (No. 2 Squad to No. 10 station; Ambulance 25 to No. 5 station); Alarm boxes had been installed at Hunter Park pool and Moores Park pool for the swimming season; and that an alarm box had been installed at the circus grounds during the circus performances here July 15; that slight damage had been inflicted upon the ambulance at No. 9 station; two members were on sick leave; uniform clothing had been approved for purchase at Stabler's Men's Wear and Schetzer's Men's Wear and that the Michigan State Fire Chief's Conference will be held in Lansing during July of 1965.

Chairman Anderton requested a meeting with the City Council, regarding the long range program dealing with fire coverage. Councilmen Bradshaw and Buhl suggested that a meeting be arranged in the near future.

Commissioner Johnson requested a meeting with the Ways and Means Committee of the Board to discuss recommendations for an index rating system for the officer's rank in the fire and police departments. These recommendations must be submitted in November, and Chairman Anderton suggested a meeting in the near future.

Mayor Bowerman asked the Board if all partolmen were to be given the test to qualify for the new Corporal rank. Chief Stragier replied that all full paid patrolmen are taking the test.

Councilman Brawshaw asked the Board if the promotions for 15 additional engineers were to be made soon, and if they would be effective retroactive to July 1, 1963. Chairman Anderton stated that the Men and Discipline Committee will meet to interview fire department members and recommend promotions the first of next week; and additional funds to make the promotions effective July 1, 1963 would be requested at that time.

Councilman Buhl explained the request for a more thorough method of recording of time worked and time off duty.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, September 10, 1963

The Police and Fire Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Ames, Johnson, Anderton, Smith, Lanning, Shewell, Dunn —7.

Absent: Commissioner Forsythe. Commissioner Forsythe was excused from the meeting.

Councilman Potter and Civil Defense Director Holcomb also attended the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

Mr. James Anderton, Chairman

Police and Fire Board

Lansing Michigan

Dear Mr. Anderton:

An appeal was recently received by the Lansing City Council from Mr. Gary Thomas, President of the Lansing Fire Fighters Local #421, requesting a meeting with the Lansing City Council in view of your Board's action on August 20, 1963, to deny certain officers of the Lansing Fire Department to return to the Lansing Fire Fighters Association. This appeal was brought to the attention of the Lansing City Council on August 8 and after a brief discussion, it was suggested that a meeting be arranged by the members of the Public Safety Committee of the City Council and representatives from the Police and Fire Board to discuss this matter further.

I would appreciate it if the above meeting could be scheduled for either Thursday, September 19, or Thursday, September 26, at 4:00 p.m. in the City Council Conference Room on the 10th floor of City Hall. Will you please notify us which date is most convenient?

Sincerely,

H. J. BRADSHAW,
Chairman,
Public Safety Committee.

The members of the Board selected September 19th, at 4:00 p.m. for the meeting date, and Chairman Anderton invited all Board members to attend.

August 29, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

In accordance with Federal and State directives a coordinating center for communications during a disaster should be incorporated within the Civil Defense Organization. The center should be of the fallout shelter design, enabling responsible members of the city government to perform their duties during any type of disaster.

The Lansing Office of Civil Defense has inspected many facilities within the City. The only logical location to incorporate this type center is the basement of No. 2 Fire Station. This basement is an ideal fallout type affair and could provide both sufficient space and ample protection for operation of the city government during and after a natural or man made disaster. The Lansing Office of Civil Defense hereby requests permission to use the basement of No. 2 Fire Station for the above stated purposes.

Very respectfully,

JAMES HOLCOMB,
Civil Defense Director.

By Commissioner Ames—

I move the request be granted.

Supported by Commissioner Lanning.

Carried.

Chief Stragier presented a request from Lieut. Frank Simmons for permission for Detective Burnett and Lieut. Simmons to attend the Michigan-Ontario Identification Association meeting September 13-15 at Whitehall, Michigan.

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By Commissioner Lanning—

I move the request be granted.

Supported by Commissioner Smith.

Carried.

COMMITTEE REPORTS

September 4, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee interviewed Harold E. Finney, applicant for the Lansing Fire Department.

We recommend that he be appointed as a probationary fireman to the fire department, effective September 15, 1963.

Men and Discipline Committee,

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE.

By Commissioner Shewell—

I move the report of the committee be adopted.

Supported by Commissioner Lanning.

Carried.

September 10, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

On September 4, 1963 your Men and Discipline Committee met with Chief Keenoy, Master Mechanic Burgess, deputy chiefs Simmons, Space, Burnett, Scarlett and Burtraw and captains Zimmerman and Barratt regarding the promotion of fifteen firemen to the rank of engineer. They submitted the following members for promotion, and we recommend they be promoted to the rank of engineer effective September 15, 1963:

Jack Schineman	Charles Zerkle
Bruce Miller	David May
Donald Guthrie	Calvin Hildenbrand
Willis Karnes	Victor Rairigh
Robert Gray	John Donovan
Willard Jedlicka	Alvin Hildenbrand
Joe Woodward	Phillip Hazelton
Robert Large	

Men and Discipline Committee,

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE.

By Commissioner Ames—

I move the committee report be approved.

Supported by Commissioner Shewell.

Carried.

September 10, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

I recommend the following change of status in the Fire Alarm Division to provide additional supervision in the dispatching service.

The position of Lineman II to Dispatcher II.

This change will enable the dispatching section to maintain a balanced work schedule, and be in a position to handle vacations, sick leave and emergencies independently from the other divisions.

Respectfully submitted,

M. J. KEENOY,
Chief.

By Commissioner Lanning—

I recommend that this request be submitted to the Personnel Director and the Council Personnel Committee for their approval.

Supported by Commissioner Ames.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported that an accredited course was being offered at the Community College in Police Administration, and that ten of his members had made inquiries regarding the course. It is a two year course, classes are two hours, twice a week, and members of his division have been invited to participate in class instruction. He also informed the Board that the five new members of the police department are making good progress.

Chief Stragier requested permission for either himself or Inspector O'Toole to

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attend the International Association of Police Chief's Conference at Houston Texas, October 5-10, 1963.

By Commissioner Johnson—

I move that Chief Stragier or Inspector O'Toole be permitted to attend the conference, the officer going to be determined by Chief Stragier.

Supported by Commissioner Smith.

Carried.

Chief Keenoy reported that one member was on sick leave, and that specification for a new pick-up truck for the department had been submitted to the Purchasing Director.

He also presented a signed request from nineteen officers of the department for permission to become members of the Lansing Fire Fighter's Association. This was received and placed on file.

Chief Keenoy presented a list of bids received to furnish fire hose for the fire department.

By Commissioner Ames—

Due to the wide range in prices for 1½ and 2½ inch fire hose, we wish to have a copy of each manufacturer's specifications, two sample lengths of hose they propose to furnish, and the names of five cities using the hose the manufacturer has offered to supply. This information to be furnished in 30 days.

Supported by Commissioner Lanning.

Carried.

Commissioner Johnson presented a predraft of an index system his committee is preparing for presentation to the Board for approval.

Councilman Potter informed the Board that his committee is making a thorough study of personnel methods and procedures; and they would work with the Board in formulating policies.

Civil Defense Director Holcomb informed the Board that Civil Defense officials that had inspected No. 2 and No. 10 fire stations were very impressed by the fine planning in the construction of these stations.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, October 8, 1963

The Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present: Commissioners Donald Johnson, James Anderton, Leo Smith, Jack Dunn, Howard Shewell, and Chas. Forsythe.

Absent: Commissioner John Ames.

Commissioner Ames was excused from the meeting.

Councilman Potter, and Mr. James Holcomb, Civil Defense Director were also present during the meeting.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

A letter was received from Mr. Lloyd Head, City Purchasing Agent in regard to purchase of a half-ton pickup truck, and also purchase of fire hose for the Fire Department.

Referred to the Property and Purchasing Committee, with recommendation that this Committee meet with the City Purchasing Agent.

Letter received from Arthur G. Wojtysiak regarding present and future payment of his medical bills.

By Comm. Lanning: That the communication be referred to the City Attorney.

Supported by Comm. Dunn.

Carried.

APPLICATIONS AND RESIGNATIONS

Honorable Members

Board of Police and Fire Commissioners

Gentlemen:

You will find the resignation of Mrs. Ardith DaFoe, policewoman assigned to the Youth Bureau attached; her resignation to become effective October 29, 1963.

It is my recommendation that her resignation be accepted.

Respectfully submitted,

CHAS. STRAGIER,
Chief of Police.

Comm. Shewell: I move that the resignation be accepted.

Supported by Comm. Dunn.

COMMITTEE REPORTS

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend that Elmer Weisenberg be promoted from the rank of Dispatcher I to the rank of Dispatcher II, effective October 13, 1963, in the Fire Alarm Division.

Signed:

JOHN A. AMES,
HOWARD V. SHEWELL,
CHAS. E. FORSYTHE.
Men and Discipline Committee

By Comm. Shewell: I move that the committee report be adopted.

Supported by Comm. Smith.

Carried.

Police and Fire Board

Lansing, Michigan

Gentlemen:

The only reserve pumping engine in service in the Fire Department is a 750 G.P.M. engine that was purchased in 1951. No. 1 Engine was purchased in 1946, and has been in first line service continously with the department. We are in need of

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another reserve engine, and No. 1 Engine would perform as a reserve engine for approximately fifteen more years. We cannot expect this length of service from this engine in full-time service.

The additional annexed area in the past few years has increased the mileage operation and area coverage for each engine.

We recommend that this Board submit a request to the City Council for the purchase of a new 1,000 G.P.M. pumping engine as soon as possible for the Fire Department.

Signed:

WARD E. LANNING,
JOHN A. AMES,
JACK K. DUNN.
Apparatus Committee.

By Comm. Lanning: I move that the committee report be adopted, and that the specifications be submitted at the same time that we make the request to the Council.

Supported by Comm. Dunn.

Carried.

REPORTS OF OFFICERS

Chief Stragier reported that there are no extended illnesses among members of the Police Department. Further, that the five police recruits are nearing completion of their training, and will be assigned to regular duty within the next two weeks. Also that recommendations for twelve Corporal ratings will be ready for the November Board meeting.

Chief Keenoy reported that he has three men on sick leave. He stated he had received a request from the Cub Scouts that they be allowed to use the basement of the No. 10 Fire Station on Pleasant Grove Road for their monthly meetings, until the Pleasant View School is completed.

Chief Keenoy requested permission to attend the International Association of Fire Chiefs Convention to be held at Memphis, Tennessee, October 26, 1963, stating that the necessary funds were included within the present budget.

By Comm. Lanning: I move that both requests be granted.

Supported by: Comm. Dunn.

Carried.

Chief Keenoy also reported that the Mideastern and Midwestern Fire Chiefs met in Lansing this past week, and that 121 Chiefs attended. Also that a resolution was made that this group will meet annually, during the month of October, in Lansing.

RESOLUTIONS

By Comm. Shewell: That the Men and Discipline Committee prepare a report for the next meeting recommending that a salary increase be given to Capt. Elwyn Groak of the Detective Bureau; and if possible, that the increase be made retroactive to October 1, 1963.

Supported by Comm. Smith.

Carried.

Commissioner Lanning brought up for discussion that since there are now fifteen new Engineers within the Fire Department, that consideration be given to establishing an insignia for the rank of Engineer.

Referred to the Men and Discipline Committee.

Chairman Anderton invited Councilman Potter to address the Board if he so desired. A discussion followed in regard to the proposed Dog Enforcement Ordinance, the pay scale plans presently in the Personnel Committee under study, and a request that the Board present their recommendations for salary pay scale plans for Classifications VIII and below to the Personnel Committee of the Council by December 1, 1963.

Mr. Potter also expressed his personal confidence and that of his colleagues in the law enforcement division of the City of Lansing in the matter of the recent comments made by Atty. General Frank Kelley in regard to organized crime in cities of 100,000 population and over.

The meeting was adjourned at 8:40 P.M.

YVONNE BROWN,
Secretary of the Board.

C/P

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OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, November 19, 1963

The Board met in regular session and was called to order by Chairman James F. Anderton.

ROLL CALL

Present—Commissioners Ames, Johnson, Anderton, Smith, Lanning, Shewell, Forsythe, Dunn—8.

Absent—None.

Mayor Willard I. Bowerman, Jr. and Councilman Frank W. Perrin attended the meeting.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

A request for an additional civilian employee for the traffic division was submitted to the Board by Chief Stragier.

Referred to the Ways and Means Committee.

A communication from Gerald J. Lonergan, Director of Finance, calling attention to the budget provisions of the city charter was received by the Board.

Received and placed on file.

A communication from Councilman S. Don Potter, Chairman of the Committee on Personnel, calling attention to four personnel planning procedures for the 1964-1965 budget hearings to be held by the City Council was received by the Board.

Received and placed on file.

Notices from City Clerk Millie M. Brown relative to action taken by the City Council regarding purchase of fire hose, a half ton pickup truck and 29 automobiles for the police and fire departments were received by the Board.

After a discussion relative to prices and purchasing procedures, the notices were received and placed on file.

Chief Stragier presented a request from Mr. William M. Walworth of the Michigan National Bank for the use of the indoor pistol range of the Lansing Police Department for training 6 to 8 employees twice a year.

By Commissioner Shewell—

Inasmuch as the range is not equipped or supervised for this purpose, I move that the request be denied.

Supported by Commissioner Smith.

Carried.

A letter signed by seven service station operators with towing and wrecker service asking that they be given recognition by the Police Department was referred to the Board by the City Council.

Chief Stragier informed the members of the Board that the police department's immediate concern in an accident was to clear the street to prevent further accidents and to move traffic safely. The driver of the wrecked car is asked which wrecker he prefers. There are only two companies equipped for all vehicles and open 24 hours. He has contacted the companies that have written and will write them suggesting they list their numbers and services available with the radio division.

City Attorney Donald L. Reisig submitted an opinion that the claim of Arthur J. Wojtysiak for a job related injury, treated by Doctor Pomeroy, should be honored.

By Commissioner Ames—

I move that the police department pay the medical bill for Arthur J. Wojtysiak.

Supported by Commissioner Lanning.

Carried.

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The Board received a request from Leroy Leyrer, Mechanic, for reimbursement of $8.00 to repair glasses damaged in the department garage.

By Commissioner Lanning—

I move the request be granted.

Supported by Commissioner Ames.

Carried.

Chief Stragier presented a letter of thanks from Captain John Achterhof for being permitted to attend the Police Management Institute at Michigan State University October 28 through November 1, 1963.

Received and placed on file.

Civil Defense Director James Holcomb submitted a letter of appreciation for the fine cooperation of the police and fire departments during the recent Civil Defense test.

Received and placed on file.

Chief Keenoy presented a letter of thanks from Mrs. James B. Trahair, 2135 Quentin Ave., for the very efficient and helpful service of the fire department during a fire at the residence November 17, 1963.

Received and placed on file.

Chief Keenoy presented a letter of appreciation from Glenroy M. Walker, Chief of the Fire Marshal's Division of the Michigan State Police, for the services of Senior Inspector Phillip Alber at the Upper Peninsula Fire School conducted at Marquette.

Received and placed on file.

November 7, 1963

Deputy Chief George Scarlett

Lansing Fire Department

Dear Mr. Scarlett:

I enclose a copy of the 1964 Community Chest Campaign Analysis. While the Municipal Team did not quite reach the established goal this year, you and all the members of the fire department are to be especially congratulated for being the only large sized city department reporting 100%. As a small token of appreciation for your outstanding personal efforts, the Community Chest Board has requested that I forward to you the enclosed award.

Once again a grateful community salutes the Lansing Fire Department for its very real evidence of sincere community responsibility.

Very truly yours,

D. J. BODWIN,
Personnel Drector.

Received and placed on file.

RESIGNATIONS

November 19, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

I am submitting the resignations of Sgt. Herman Spitzley, effective October 30, 1963; Patrolman Martie Britten, effective November 7, 1963; and Patrolman Osler Rowe, effective November 12, 1963.

It is my recommendation that these resignations be accepted.

Sincerely yours,

CHARLES STRAIGER,
Chief of Police.

By Commissioner Lanning—

I move the resignations be accepted.

Supported by Commissioner Forsythe.

Carried.

COMMITTEE REPORTS

October 23, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

David Taylor was interviewed for a position with the Fire Alarm Division. We recommend that he be appointed as a probationary lineman, effective October 28, 1963, after passing his physical examination.

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE.
Men and Discipline Committee,

By Commissioner Ames—

I move the committee report be adopted.

Supported by Commissioner Lanning.

Carried.

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November 19, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Automobile and Apparatus Committee met with Purchasing Director Lloyd Head, Master Mechanic Idus Burgess and Councilman S. Don Potter regarding purchasing requests by the Board for the fire department. After considerable discussion, it became apparent that the request for 3,000 ft. of 2½ inch and 1,000 ft. of 1½ inch fire hose will not be purchased in accordance with the specifications submitted by the Board.

It is our opinion that a change in hose brand should not be made until actual tests are made in the department. This has been a department procedure in the past, as fire hose deals directly with saving lives and protecting property.

We recommend that 500 ft. of 2½ inch hose of the low bid brand be purchased and placed in service in the department. If the hose performs satisfactorily, we recommend that the balance of the order be accepted.

Automobile and Apparatus Committee,

WARD E. LANNING,
JOHN A. AMES,
JACK K. DUNN.

By Commissioner Lanning—

I move we approve the committee report and that copies be sent to the City Council and the Purchasing Director.

Supported by Commissioner Dunn.

Carried.

A letter from Harold Lynch, President of the Lansing Fire Department Officer's Association, requesting the trial purchase of 500 ft. of low bid hose for actual department test was submitted to the Board.

The Board directed that copies of this letter also be submitted to the City Council.

November 5, 1963

James F. Anderton, Chairman and

Members of the Police and Fire Board

Gentlemen:

On November 4, 1963, your Men and Discipline Committee met for the purpose of selecting twelve officers to be promoted to the rank of Corporal, and to fill the rank of Sergeant, vacated by the resignation of Herman Spitzley.

It is the recommendation of this Committee that Patrolman Roy Becker be promoted to the rank of Sergeant in the Uniform Traffic Division.

It is further recommended that the following officers be promoted to the rank of Corporal: Richard Bos, Joseph Norton, John Fetters, James Crays, Leon Bryde, William Findsen, William Cochran, Felix Zuk, Jack Fraser, Clarion Croy, Oscar Face and Manuel Burtch.

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE,
Men and Discipline Committee,

By Commissioner Shewell—

I move we approve the promotions.

Supported by Commissioner Ames.

Carried.

November 4, 1963

Chairman James F. Anderton and

Members of the Police and Fire Board

Gentlemen:

On November 4, 1963 your Men and Discipline Committee met for the purpose of interviewing prospective applicants for the position of Policewoman.

It is the recommendation of this Committee that Miss Lynn Barnaby Fairchild be appointed Policewoman, contingent upon her successfully passing the required medical examination, and subject to the usual probationary period.

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE,
Men and Discipline Committee,

By Commissioner Shewell—

I move we approve the committee report.

Supported by Commissioner Smith.

Carried.

Commissioner Jack K. Dunn, Board representative on the Police and Fire Retirement System Board, gave an oral report on amendatory proposals to be submitted to the City Council to be placed on the City Charter revision ballot.

By Commissioner Dunn—

I move we approve the four amendatory proposals to Chapter 16 of the City Charter recommended by Mr. A. G. Gabriel in the communication submitted to Finance

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Director Gerald L. Lonergan November 12, 1963, and submit our approval to the City Council.

Supported by Commissioner Johnson.

Carried.

Commissioner Johnson submitted a salary plan for fire department officers based on an index system.

Referred to the Ways and Means Committee.

REPORT OF OFFICERS

Chief Keenoy reported that three of his members were on sick leave; that the Civil Defense alert was very successful; that he attended the International Fire Chief's Conference in Memphis Tennessee and made many comparisons with other departments and attended several very good lectures and programs. He informed the Board that members of the department had asked him if the 15 members promoted to Engineer September 15, 1963 were to receive the Engineer's pay rate retroactive to July 1, 1963.

By Commissioner Ames—

I move that the request for retroactive pay not be allowed.

Supported by Commissioner Smith.

Carried.

Chief Stragier gave a report on Patrolman Waters' condition since being injured in a motorcycle—automoble accident; gave a report that Det. McClintic was attending a course at Michigan State University; and informed the Board that he was preparing a report on the use of motorcyles by police departments in other cities for the Board and the City Council.

Mayor Bowerman suggested that the Board request an Assistant Chief rank for the fire department, and that they give some thought to hiring "meter maids" to check parking meters.

The Board adjourned.

WILLIAM R. GREW,
Secretary.

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OFFICIAL PROCEEDINGS OF
THE POLICE AND FIRE BOARD
OF THE CITY OF LANSING

Proceedings, November 10, 1963

The Board met in regular session, and was called to order by the Chairman, James F. Anderton.

ROLL CALL

Present: Commissioners Johnson, Anderton, Smith, Lanning, Shewell, Forsythe, and Dunn—7.

Absent: Commissioner John Ames—1.

Commissioner Ames was excused from the meeting.

Mr. Lloyd Head, City Purchasing Agent was present during the meeting.

The minutes of the previous session were approved as printed.

COMMUNICATIONS

A request was received from Attorney Leo Farhat that the Board grant permission to Officer Jack Fraser so that he may settle for damages for the injury he incurred in a motorcycle accident October 16, 1962.

By Comm. Dunn—

I move that this request be referred to the City Attorney.

Supported by Commissioner Johnson.

Carried.

A check in the amount of $25 was received from Mr. J. William Couch to be donated to the Police Relief Association, in appreciation for assistance given him in the apprehension of Mr. Ryan, for whom he was bondsman.

Check received on behalf of Police Relief Association.

A communication was received from the City Council relative to a letter they received from Michigan Bell Telephone concerning a proposed Municipal Emergency Reporting System—false alarms.

Referred to Radio Committee.

COMMITTEE REPORTS

December 9, 1963

Councilman S. Don Potter

Chairman, Personnel Committee

Lansing City Council

Lansing, Michigan

Dear Councilman Potter:

Due to the continuous growth of communication facilities for the Police, Fire and Sheriff's Departments, additional help is necessary at the Police Department Radio Lab. The present personnel at the Radio Lab consists of one Radio Engineer and one Assistant Radio Engineer, both Police Department employees. In former years, there was a total of three people assigned to this Radio Lab; however, since the resignation of Assistant Radio Engineer Carter McCormick, there has been only the two men.

Because of this continuous growth of communication facilities, the third man is urgently needed immediately. This man, we feel, should be hired under the status of a civilian employee, and must possess a Second Class Radio Telephone License. It has been suggested by our Radio Engineer, Stanley Steigman, that the amount of $6,000 be set as starting salary for this position.

Your immediate consideration to this request will be greatly appreciated.

Sincerely yours,

POLICE AND FIRE BOARD
COMM. JACK DUNN,
Chairman Radio Committee

LEO J. SMITH, COMM.,
WARD LANNING, COMM.

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By Comm. Shewell—

I move that the Committee Report be adopted.

Supported by: Comm. Smith.

Carried.

December 10, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

Your Men and Discipline Committee investigated the charges of violation of Rule 16 of Section 190 of the Fire Department Rules and Regulations submitted against Engineer Clarence Silvey of the Fire Department, and interviewed Engineer Silvey regarding the incident that instigated these charges.

We recommend that Engineer Silvey be demoted to rank of Fireman, and that he be off the Fire Department payroll for 30 days, effective this date.

MEN AND DISCIPLINE COMMITTEE,

JOHN A. AMES,
HOWARD V. SHEWELL,
JAMES F. ANDERTON,

Comm. Shewell: I move that the committee report be adopted.

Supported by Comm. Dunn.

Yeas—6.

Nays—1 (Opposed by Comm. Johnson).

Carried.

December 10, 1963

Police and Fire Board

Lansing, Michigan

Gentlemen:

We recommend the following promotion to fill a vacancy that exists in the Fire Department, to be effective December 10, 1963:

Fireman Walter Keast to Engineer.

MEN AND DISCIPLINE COMMITTEE,

JOHN A. AMES,
HOWARD V. SHEWELL,
CHARLES E. FORSYTHE.

Comm. Johnson: I move the committee report be adopted.

Supported by Comm. Forsythe.

Carried.

A letter received from Mr. Head, directed to each board member was read by the Secretary.

Letter received and placed on file.

At this time Mr. Head was invited to address the Board if he so desired. A discussion followed relative to procedures to be followed in accordance with the City Purchasing Ordinance.

REPORTS OF OFFICERS

Chief Stragier reported that he had only the usual number of officers who are off-duty due to illness, and further, that Officer Paul Waters, injured recently in a motorcycle accident, is now convalescing at home.

He also advised the Board that a police car had been involved in an accident at Cedar and Holmes Rd., with approximately $700 damages resulting to the police vehicle.

Chief Keenoy reported on illnesses of the members of the Fire Department, stating one of his men is scheduled for back surgery, and will undoubtedly be off duty for an extended period. He, too, advised the Board that a Fire Dept. car was involved in an accident at the intersection of Cedar and Holmes Rd., with damages estimated to be $700.

A discussion followed relative to the feasibility of affording all police and fire personnel, who desired, cold shots.

A motion was made by Comm. Johnson:

That the City Physician, Dr. Robert June, be contacted to obtain his opinion on the feasibility of cold shots, and the cost involved.

Supported by Comm. Lanning.

At this time, Chief Keenoy extended an invitation to all members present, to join him at No. 1 Fire Station, where the annual Muscular Dystrophy Christmas Party was being held for the MD children and their parents.

The meeting was adjourned.

YVONNE BROWN,
Secretary.

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